



## MondoTalk Guide - Grandstream GXP 1628

### STEP 1

You must first determine the IP address of your device(phone).

### STEP 2

Open a web browser and enter the IP address. Enter the credentials of the phone to open its web interface.

### STEP 3

Log into the GXP1625's administrative interface by using the supplied default username (admin) and default password (admin).

Grandstream

GXP1625  
Executive IP Phone

Username: admin

Password: ●●●●●●

Language: English

Login

### STEP 4

From the top menu bar, please select the Accounts option. After doing so, select the Accounts 1 >> General Settings option; which is located on the side menu bar.

[Status](#)[Accounts](#)[Settings](#)[Network](#)[Maintenance](#)[Phonebook](#)**Accounts**

Account 1

**General Settings**

Please use the settings detailed below. After you have finished entering these settings, click on the Save and Apply button to apply/save your settings:

Account Active = Yes

Account Name = Please enter your desired account name.

SIP Server:

- For PBX = cloud-pbx-01.mondotalk.net
- For SIP accounts = sip99.mondotalk.com

SIP User ID: Please enter the extension or sip account username.

Authenticate ID: Same as SIP user ID.

Authenticate Password: Please enter the password for the extension or sip account

Voice Mail UserID: \*86245 or 86245

Please leave the rest of the settings in default.